

# Framing Information

I have been asked to produce this information sheet for those who wish to exhibit their work or display on the boards at Pelhams.

*Annella*

## FRAMED PICTURES



Frames :- Should be in good condition and deep enough to accommodate glass, mount, picture and backing board.

Glass :- Should be free of chips and scratches. Clean only with non-acid cleaner

(i.e. washing up liquid). Check for fingerprints and dust (nothing worse than having to begin again once you have finished framing your picture).

Mount :- Single or double mounts are fine – your choice. Shop bought mounts have borders of equal width, although professionals use mounts with a deeper bottom border. Either kind is acceptable.

Your Masterpiece :- Don't forget to sign it.

Backboard :- Must be actual board. Cardboard or photo backing board is not suitable as it distorts.

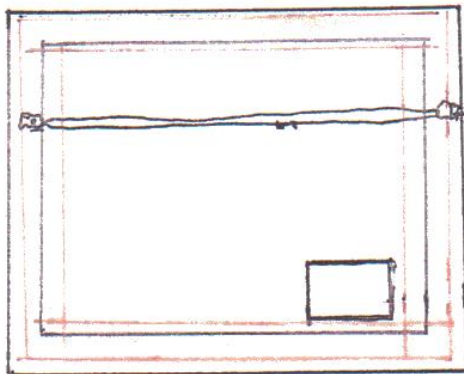
Once you have assembled your painting, make sure that the back board is firmly secured. Most purchased frames have bendable tags for this purpose, or you can use a framing gun.

Brown picture framing tape must be used to seal the gap between frame and back board to keep out dust. Masking tape is unsuitable as it comes off too easily.

Secure "D" rings 1/3 of the way down each side to hold cord which should be tied tautly.

Lastly adhere a label to the back stating  
Title – Medium – Your name – Price or N.F.S.

(Not For Sale)



"D" RING  
(MAY HAVE 1  
OR 2 SCREW HOLES)

## Mounted without a frame



Mount:- same as for framed

Your Masterpiece:- don't forget to sign it

Backboard:- Your picture must be backed with cardboard

Once your picture is assembled, cover with florist's cellophane. Cling film or the covering off a purchased mount is unacceptable.

Lastly, adhere a label to the back, stating:

Title – Medium – Your name – Price or N.F.S

If you have difficulties or queries, please ask a member of the committee well before the handing-in day for the exhibition.

Remember you have put a lot of time and effort into your work of art. Please do not spoil it with poor presentation.

### **PLEASE NOTE:**

If you have copied all or part of your painting from any other artist without their permission you must label "after" them and your work may not be offered for sale.

**TO DO SO IS AGAINST THE LAW!**